

TOWN & GOWN PLAYERS' SECOND STAGE SUBMISSION

<p>WHAT IS SECOND STAGE? The Town & Gown Players' Second Stage provides a special showcase for new talent, unique acts, personal projects, and other events not scheduled into the Main Stage season. Running one weekend only, these exciting productions range from sketch comedy shows to original dramatic works to musical revues to children's theatre to any other production that you think can be done on a minimal budget.</p> <p>Any one, regardless of previous experience directing with the Town & Gown Players, may submit and produce a Second Stage show. A director must join or be a member in good standing to the Town & Gown Players. For more information about joining, email membership@townandgownplayers.org.</p> <p>HOW IS SECOND STAGE SELECTED? A number of factors influence a submission's chances of being selected for the Second Stage, including but not limited to: seasonal opportunities for particular dates, planned fundraising and charity tie-ins, show appeal to current and potential audiences, compatibility with the corresponding Main Stage shows, flexibility of dates being sought for production, and quality of the proposal. Submission are reviewed by the Second Stage Coordinator then recommended to the Town & Gown Players' Board. The Board then reviews the recommendations, and either approves the submissions or makes alternative suggestions.</p> <p>DEADLINES FOR SUBMISSIONS</p> <p>Submissions for 2009-10 must be turned in no later than <u>DEC 15, 2009</u>.</p> <p>Submitters will be contacted promptly regarding the board's decision, and must at that time accept or decline the submission slot, if offered.</p> <p>HOW DO I SUBMIT? Fill out the proposal form you are reading (if handwritten, please be sure that the submission is legible) and turn it in to the Second Stage Coordinator. Feel free to provide more detailed answers separately.</p> <p>Submissions may be: 1) dropped off in the Second Stage inbox at the Athens Community Theatre off Prince Avenue. 2) emailed to secondstage@townandgownplayers.org, [subject header: Second Stage Submission], 3) mailed to: Town & Gown Players' Second Stage, P.O. Box 565, Athens, GA 30603</p> <p>Please provide a copy of the script for perusal with your submission. If at all possible your script will be returned to you, but the Town & Gown Players and its members are not responsible for the replacement of lost submission scripts.</p>	Production Title	
	Playwright	
	Royalties for Performance	
	Contact Info for Scripts and Royalties	
	Proposal submitted by (name & date)	
	Phone number & email address for further inquiries	
	Cast size (break down male/female roles)	
	What is the show about?	
	What is the basic plot?	
	What are the show's themes?	
What will be interesting or unique about this production?		
What audiences will this show appeal to? How do you plan to advertise this production? How do you plan to get people to see this show?		
Why should you do this show? What is your involvement/ interest in this production? What prior theatre experience do you have? What skills and assets do you have to bring to this production?		

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PERFORMANCE DATES	PRODUCTION STAFF										
<p>Second Stage productions run for three performances over the course of one weekend: Friday and Saturday at 8 pm, Sunday at 2 pm. Please number in order, with "1" being most preferred, "3" being least preferred, which time slot(s) you would like to produce your show in. If you cannot produce your show during a certain time slot, please mark those dates with an "X"</p>	<p>A Second Stage production is a group undertaking: a variety of roles must be filled in order to mount a successful show. Who is going to be involved in this production? Submissions do not have to have complete production staffs in place in order to be considered., and there are a number of positions in the production staff not included below. Production staff members are required to receive proper briefings on the Town & Gown Players' policies and facilities either through orientation sessions or as independently arranged. This is particularly important for technical staff.</p>										
SLOT ONE: March 5- 7, 2010	<p>If the director listed below is NOT the same person submitting this proposal, a letter of intent from the director must be included that states their agreement to direct the show and be the responsible party once the production is underway. No proposal without a director properly attached will be considered for production.</p>										
SLOT TWO: May 14-16, 2010											
SLOT THREE: July 23- 25, 2010											
WHERE ARE YOU GOING TO REHEARSE?	DIRECTOR										
<p>Second Stage productions are only able to rehearse in the Town & Gown Players' facility at the Athens Community Theatre five evenings prior to the actual performances. You must make arrangements in advance for a reliable rehearsal space elsewhere.</p>	ASSISTANT DIRECTOR(S)										
<p>WILL YOU BE HAVING AUDITIONS?</p> <p>Second Stage productions may be cast in any manner the director sees fit, with or without auditions. Should you elect to have auditions, plan in advance when and where the auditions will occur. It is vital that you publicize the details of the auditions.</p>	MUSICAL DIRECTOR										
	CHOREOGRAPHER (for musicals)										
<p>WHAT SIZE BUDGET DO YOU NEED?</p> <p>Second Stage productions are allocated the following budget and are not to exceed the allotted amount. Should a production need additional funding, a formal request must be made to the Town & Gown Players' Board before expenses are incurred. No expenses above the allocated budget will be reimbursed without prior board approval. All show expenses (excepting the director's honorarium) must be documented for accounting and reimbursement purposes.</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">ONSTAGE EXPENSES (sets, costumes, props, etc.)</td> <td style="text-align: right;">\$150.00</td> </tr> <tr> <td>PRINTING (posters, programs, etc.)</td> <td style="text-align: right;">\$50.00</td> </tr> <tr> <td>OPENING NIGHT RECEPTION (required)</td> <td style="text-align: right;">\$50.00</td> </tr> <tr> <td>DIRECTOR'S HONORARIUM (use at director's discretion)</td> <td style="text-align: right;">\$50.00</td> </tr> <tr> <td>TOTAL BUDGET</td> <td style="text-align: right;">\$300.00</td> </tr> </table> <p><i>[Scripts and royalties do not come out of the show budget.]</i></p> <p>Should for any avoidable reason a Second Stage production be cancelled, the director may, at the Board's discretion, be held accountable for all expenses incurred by the Town & Gown Players, including royalties, script costs, honorarium, and any purchases made towards the cancelled show.</p>	ONSTAGE EXPENSES (sets, costumes, props, etc.)	\$150.00	PRINTING (posters, programs, etc.)	\$50.00	OPENING NIGHT RECEPTION (required)	\$50.00	DIRECTOR'S HONORARIUM (use at director's discretion)	\$50.00	TOTAL BUDGET	\$300.00	STAGE MANAGER
	ONSTAGE EXPENSES (sets, costumes, props, etc.)	\$150.00									
	PRINTING (posters, programs, etc.)	\$50.00									
OPENING NIGHT RECEPTION (required)	\$50.00										
DIRECTOR'S HONORARIUM (use at director's discretion)	\$50.00										
TOTAL BUDGET	\$300.00										
LIGHTING DESIGNER											
SOUND DESIGNER											
BOARD OPERATOR											
POSTER DESIGNER											
SHOW PUBLICIST											
MASTER CARPENTER(S)											
<p>By submitting this proposal for consideration, you are agreeing to abide by the rules and regulations of the Town & Gown Players and decisions made by the Board. You are committing to producing this show as submitted and, should this proposal be chosen, are entering into an agreement in good faith with the Town & Gown Players to produce a quality show to the best of your abilities and to the Players' satisfaction.</p> <p>In the case of original or adapted work, you are consenting that yourself and the Town & Gown Players are legally able to produce said show, and are assuming any liabilities should you agree to produce this show under false or unsound pretenses. If there is any question as to the legality of your work, please do not submit it for production.</p>											